

Harding University

Department of Communication Sciences and Disorders

CSD 1000: Introduction to Practice for the SLPA

Fall

Class time: M W F 11:00-11:50

Class location: Swaid 103

Credit Hours: 3

Instructor: Norma Dominguez, M.A., CCC-SLP

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Office hours: Google Calendar. Please email me when requesting a meeting so that I can send you a link to my calendar and my current office hours.

Required Materials

Ostergren, J. (2020). *Speech-Language pathology assistants: A resource manual* (2nd ed.). San Diego, CA: Plural Publishing, Inc. **ISBN 13:** 978-1-94488-326-3

SPEECH-LANGUAGE PATHOLOGY ASSISTANTS: A RESOURCE MANUAL.
OSTERGREN, JENNIFER A 2020

<https://libraryproxy.harding.edu/login?url=https://ebookcentral.proquest.com/lib/harding-ebooks/detail.action?docID=5716558>

The instructor will also supply readings for this course on Canvas.

Course Description

This course provides an overview of the field of speech-language pathology, professional standards, workplace behaviors including health and safety precautions, legal and ethical issues and scope of responsibilities of the speech-language pathologist and the speech-language pathology assistant in health care and educational settings. You will be introduced to all aspects of the profession; these individual aspects will be covered in-depth in future classes.

Observations of 3 hours of clinical activities are required. One of those hours should be a group therapy session.

The requirement of this course meets or exceeds the credit hour requirements of the university, the Higher Learning Commission, the federal government. This is a required course in the SLPA curriculum. Prerequisites: None

Course Objectives

Upon completion of this course, the student will be able to:

1. Explain the job responsibilities, rules and regulations that are within the scope of practice of a speech-language pathology assistant (SLPA).
2. Explain the job responsibilities that are outside the scope of practice of an SLPA
3. Explain the relationship between the SLPA and the supervising SLP as well as supervision requirements.
4. Describe behaviors that would constitute violations of the American Speech-Language Hearing Association (ASHA) Code of Ethics.
5. Explain techniques necessary to maintain the health and safety of the SLPA and others in the work setting.
6. Compare and contrast different types of service delivery models in speech-language pathology.
7. Explain key components of the speech-language intervention process.
8. Describe the roles and responsibilities of the SLPA and SLP in speech-language intervention services.
9. Evaluate the level of professionalism in communication, collaboration, teaming, appearance, and personal contact in self and others as it relates to employment as an SLPA.
10. Professional practices in Health Care and Educational Settings. As well articulate the importance of confidentiality in the workplace setting, specifically the Health Insurance

Portability & Accountability Act (HIPAA) and Family Educational Rights and Privacy Act (FERPA)

11. Demonstrate a basic understanding of factors to consider when working with culturally and linguistically diverse children and families.
12. Describe and appropriately implement behavior management techniques with clients across a variety of ages and abilities.
13. Implement therapy sessions based on lesson plans.
14. Develop therapy sessions based on lesson plans.

Relationship to University Learning Outcomes:

This content of this course contributes to the university's learning outcomes (ULOs) by exposing students to a broad range of knowledge and skills. Specifically, this course contributes to:

ULO2: Students will demonstrate effective communication (e.g. written, non-written, spoken).

ULO 3: Students will examine issues, ideas, artifacts, and/or events in order to formulate or assess an opinion or conclusion.

ULO 4: Students will exhibit cultural knowledge, communicative and interpersonal skills, and other-centered dispositions necessary for responsible interaction with cultures different from their own.

ULO 6: Students will appreciate and produce work characterized by originality, imagination, or elegance in design or construction.

Course Expectations and Professional Conduct

To maximize the learning opportunities for all participants, student attendance, participation, ethical work habits, and professionalism are imperative in this course. For the benefit of all students, the instructor will expect students to demonstrate:

1. Punctual arrival for class to demonstrate preparation and active participation during course discussions.
2. Completion of readings and assignments as noted in the course schedule **before** each class period.

3. Respect those around them by refraining from off-task behaviors (whispering, surfing, etc.). Students must refrain from attending to their phones, watches, tablets, computer etc. without the instructor's permission. The use of any device during a quiz or exam will be considered cheating, and will be entered as a grade of "zero" points achieved.

4. Consistent communication with the instructor. The instructor will communicate through class announcements, Canvas messages, and HU email. Students are responsible for the disbursement of information (including attachments) through these sources.

5. The submission of timely work. All assignments are due at the beginning of class on the expected due date, regardless of attendance. Work submitted after the time/date noted is late. Late work is accepted for half credit (maximum score of 50% of the total assignment value) for up to two days (48 hrs.) past the date due. After 48 hours, the assignment will be entered as a zero.

6. The submission of neat and orderly work. Written work should be reasonably correct in mechanics (ex: spelling, grammar, punctuation) with appropriate formatting and citations, if needed. Students are encouraged to use the HU writing center for assistance in editing their work or gaining assistance with APA. Paper assignments must be stapled/paper clipped together with your name on the first paper. Loose assignments, or assignments without names, will receive a 5-point deduction in the total score.

7. Regular class attendance. Students are allowed two unexcused absences during the semester. Off-task behaviors during class (texting, surfing, talking, sleeping etc.) may result in an unexcused absence. Excessive unexcused absences (more than the two allowed) will result in the final grade for the course being lowered by one letter for each additional absence. Excessive absences may result in being dropped from the class with a grade of "F." Excused absences must be documented through the Student Health Services, a physician, or granted by the course instructor prior to the absence. Students that do not provide the documentation (as defined by the instructor) for an excused absence will have an unexcused absence recorded. Students who miss class (excused or unexcused) are responsible for the content presented and/or assigned. Students may not make up a class lab, assignment, or quiz conducted during class on the day of an absence. Students who miss an exam and provide an excused absence may make up the exam on a mutually agreed upon date. Make-up exams will be an equal point value and will assess similar content, but may be in a different format. Students that miss an exam with an unexcused absence will receive a zero.

8. Adherence to the HUSC policies for clinical observations (see HUSC handbook posted in Canvas). This includes, but is not limited to:

- Following the sign-up procedures for clinical observations
- Adhering to the HUSC dress code for clinical observations
- Demonstrating professionalism through verbal & non-verbal communication
- Completing assignments (other than observations) during times when the HUSC is closed to clients (schedule is available in HUSC office)

- Respecting the well-being of clients and other clinicians by maintaining the confidentiality of client information and adhering to HIPAA regulations

The HUSC staff will address any difficulties in adhering to the clinical policies; however, if the HUSC staff reports repeated challenges, the course grade will be deducted by 10- points for each occurrence.

9. Respect intellectual property, and HUs Academic Integrity Policies by completing their own work, adhering to copyright laws and, following plagiarism policies. The material presented in class is the intellectual property of the instructor. In an effort to protect this work, the instructor **must approve all video or audio recordings** of lectures and/or materials presented in this course.

Course Grading

The instructor will assess the knowledge, skills, and proficiency of each student for the purpose of assigning a letter grade at the completion of the course based on the percentage of points feedback will be provided on each assignment. Feedback may be in the form of graded assignments, written/verbal comments from the instructor, and/or written/verbal comments from other students in the class. The total value and the due date of each assignment will be documented in canvas, but the following can be used as an estimate depending on the course schedule. The following scale will be used:

A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=0-59%

There will be two/three major examinations and a final. The final will be comprehensive.

| <u>Assignment</u> | <u>Points Possible</u> | <u>Due Date</u> |
|---|------------------------|-----------------|
| Exam 1 | 100 | 2/2/22 |
| Exam 2 | 100 | 2/18/22 |
| Mid-term Exam | 100 | 3/2/22 |
| Ch 11- Create a Visual Schedule and Create a classroom behavioral poster | 100 | 4/8/22 |

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| Quiz | 50 | 4/15/22 |
| Ch-12- Group Therapy activity game And present | 100 | 4/22/22 |
| Observation hours | 50 | 5/2/22 |
| Final Exam | 200 | 5/4/22 |

Course Schedule

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|---------|-----------|---|
| 1/10/22 | Monday | Syllabus |
| 1/12/22 | Wednesday | Ch 1 |
| 1/14/22 | Friday | Ch 1 |
| 1/17/22 | Monday | No Classes |
| 1/19/22 | Wednesday | Ch 2 |
| 1/21/22 | Friday | Ch 2 (Review Chapter 2 and begin Chapter 3) |
| 1/24/22 | Monday | Ch 3, Video Ethics for SLPA supervision(Northern Speech) |
| 1/26/22 | Wednesday | Finish Ch 3, finish video |
| 1/28/22 | Friday | 2 nd video SLP Introduction to the Code of Ethics and Ch 4 |
| 1/31/22 | Monday | Review for EXAM 1 (Ch 1, 2, and 3) |
| 2/2/22 | Wednesday | Exam 1 (Ch 1, 2, and 3) |
| 2/4/22 | Friday | cancelled |
| 2/7/22 | Monday | Ch 6 |

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| 2/9/22 | Wednesday | Ch 6 |
| 2/11/22 | Friday | Ch 7 |
| 2/14/22 | Monday | Ch 7 |
| 2/16/22 | Wednesday | Review |
| 2/18/22 | Friday | Exam 2 (Ch 4, 6) |
| 2/21/22 | Monday | Ch 8 |
| 2/23/22 | Wednesday | Ch 8 |
| 2/25/22 | Friday | Ch 9 |
| 2/28/22 | Monday | Ch 9 |
| 3/2/22 | Wednesday | Mid-term (7, 8, 9) |
| 3/4/22 | Friday | Observation |
| 3/7-3/11 | | Spring Break |
| 3/14/22 | Monday | Ch 10 |
| 3/16/22 | Wednesday | Ch 10 |
| 3/18/22 | Friday | Ch 11 |
| 3/21/22 | Monday | Ch 11 |
| 3/23/22 | Wednesday | Ch 12 |
| 3/25/22 | Friday | Ch 12 |
| 3/28/22 | Monday | Observation |
| 3/30/22 | Wednesday | Ch 13 |
| 4/1/22 | Friday | Ch 14 |
| 4/4/22 | Monday | Ch 15 |
| 4/6/22 | Wednesday | Ch 16 |

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| 4/8/22 | Friday | Observation/visual schedule/poster due |
| 4/11/22 | Monday | Ch 17 |
| 4/13/22 | Wednesday | Ch 17 |
| 4/15/22 | Friday | Ch 18 |
| 4/18/22 | Monday | Ch 19 |
| 4/20/22 | Wednesday | Ch 5 |
| 4/22/22 | Friday | Quiz (Ch 5) and Present Group Activity Game |
| 4/25/22 | Monday | Observation |
| 4/27/22 | Wednesday | Observation |
| 4/29/22 | Friday | Observation/Review |
| 5/4/22 | Wednesday | Finals (Ch10-19) |

*If time allows, we will go over these chapters. However, these are addressed in your other courses.

Time Management Expectations: For every course credit hour, the typical student should expect to spend at least three clock hours per week of concentrated attention on course-related work, including but not limited to time attending class, as well as out-of-class time spent reading, problem solving, reviewing, organizing notes, preparing for upcoming quizzes/exams, developing and completing projects, and other activities that enhance learning. Thus, for a three-hour course, a typical student should expect to spend at least nine hours per week dedicated to the course. This course adheres to the university guidelines regarding workload and requirements per credit hour.

Technology

Laptops/tablets may be used during class for the purpose of note taking only (proof may be required). Laptops/tablets may not be used for surfing the web, instant messaging (IM's), texting, e-mail or participation on social media sites. The use of cell phones or other audio/video equipment during class is prohibited without permission from the instructor. The instructor reserves the right to mark a student absent if he/she is observed to be using a cell phone or if a computer/tablet is used for anything other than indicated above. Any use of electronics during a

graded assessment will be considered cheating and a zero will be entered for the assignment. All of the information presented in class, regardless of the medium used, is considered the intellectual property of the instructor and may not be downloaded, stored, shared, or copied in any other format.

Assessment

Harding University, since its charter in 1924, has been strongly committed to providing the best resources and environment for the teaching-learning process. The board, administration, faculty, and staff are wholeheartedly committed to full compliance with all Criteria of Accreditation of the Higher Learning Commission as well as standards of many discipline-specific specialty accrediting agencies. The university values continuous, rigorous assessment at every level for its potential to improve student learning and achievement and for its centrality in fulfilling the stated mission of Harding. Thus, a comprehensive assessment program has been developed that includes both the Academic units and the Administrative and Educational Support (AES) units. Specifically, all academic units will be assessed in reference to the following Expanded

Statement of Institutional Purpose: **The University provides programs that enable students to acquire essential knowledge, skills, and dispositions in their academic disciplines for successful careers, advanced studies, and servant leadership.**

Dress Code

All members of the Harding community are expected to maintain standards of modesty and decency in dress appropriate to the Christian lifestyle and consistent with professional employment expectations. For these reasons, students are expected to adhere to a professional dress code for all outside activities (professional events/conferences) and the Harding University Speech Clinic for clinical activities and observations. During class, students are expected to adhere to the dress code policies established within the HU student handbook. A student may be asked to leave class or other activities if they are not in keeping with these expectations.

Students with disabilities

It is the policy for Harding University to accommodate students with disabilities, pursuant to federal and state law. Therefore, any student with a *documented disability* condition (e.g.

physical, learning, or psychological) who needs to arrange reasonable accommodations must contact the instructor and the Office of Disability Services and Educational Access at the *beginning* of each semester. If the diagnosis of the disability occurs during the academic year, the student must self-identify with the Office of Disability Services and Educational Access *as soon as possible* in order to get academic accommodations in place for the remainder of the semester. The Office of Disability Services and Educational Access is located in Room 226 of the Student Center, telephone, [\(501\) 279-4019](tel:5012794019).

Liberal Arts

The Liberal Arts program reflects the principles contained in the University mission statement and provides a foundation for study in major and minor fields. The Liberal Arts principles incorporated in the CSD 1000 curriculum include:

- Spiritual, Moral and Ethical Values
- Communication and Critical Thinking
- The Individual and the Social Environment
- Oral and Written Communication Skills