CSD 6590 Clinical Practicum IV
Harding University
College of Allied Health
4 Credit Hours
Call Meeting Times - Selected Tuesdays 8:00 - 9:45
Swaid 103

Instructor: Tim Chance, M.S., CCC-SLP   **Semester/Term: Spring 2025**
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Course Information

Course Description
The fifth level of diagnostic and therapeutic contact with individuals who exhibit communication disorders. The experience will include treatment planning, report writing, and patient/parent counseling. Students will be assigned to outside practicum sites, and clinicians will be supervised by licensed speech-language pathologists employed at the designated setting. **This course adheres to university guidelines regarding workload requirements per credit hour.**

Prerequisites
Student must receive an A or B in CSD 6490 to enroll in CSD 6490.

Course Rationale
Building upon the foundational knowledge and practical skills developed in previous coursework, this fifth-level course offers students an immersive experience in treatment planning, report writing, and patient/parent counseling. By delving into these advanced clinical practices, students will attain a comprehensive understanding of the multifaceted aspects of speech pathology, equipping them with the competence and confidence required to excel in their future careers.

Course Materials
Required materials:
Subscription to Calipso
Harding University Clinic Manual

Recommended materials: None required.

Course Communication Protocols

During this course, interactions between students and/or faculty should take place via email or in Canvas, Harding's learning management system (frequently called an LMS). My goal is to reply to your communication within one (1) business day. If it is a holiday or a weekend, please keep in mind that a business day may mean more than one (1) day. If you need to reach me sooner, I would recommend a text message or phone call. During this course, online office hours can also be arranged at your request. We can schedule a call or we can use technology like Google Hangout or Zoom. These tools are especially helpful when it comes to discussing class concepts and theories, as we can share screens, use white boards to draw equations, etc.

If you need to contact me about another issue (e.g., sickness, an unforeseen hospitalization, a situation beyond your control, prayers, etc.) you may contact me outside of Canvas via my personal email at tchance1@harding.edu or phone. If the matter is urgent (e.g., a missed assignment, unable to meet an assignment deadline), a phone call would be best. If you send me an email or text, please include your name and what class in which you are enrolled.

Netiquette

In all my classes whether online or face to face, I have one basic rule that sums up everything. Mathew 7:12 states that we should "do unto others as we would have them do unto you."

In our profession we will serve various cultures with many different perspectives on life. It is important that we learn to coincide with all. According to *The Quality Matters (QM) Higher Education Rubric: Fifth Edition (2014)*, learner behavior may be culturally influenced, thus it is important that detailed standards for communication are applied to the course. While the list is not all inclusive, the following video reinforces the importance of abiding by generally accepted rules of online netiquette and can easily be applied to in class instruction as well. When it comes to our communication, let's remember the following: Harding University is a Christian University and expectations are that the relationship and communication style between one another should reflect Harding's Christian mission.

University Mission Statement

With Christ as Lord, Harding University transforms learners for global impact by engaging minds and nurturing faith within a deeply connected community.

Department Mission Statement

Our program excels in developing highly skilled and professional graduates who are ready to impact their local and global communities by improving the lives of those they serve. Christian faculty and staff are invested in providing an unparalleled experience utilizing a comprehensive curriculum, contemporary technology, and state-of-the-art facilities to engage students in reaching their full potential, both educationally and spiritually. As a result, our students exemplify ethical leadership, critical thinking, and interprofessional collaboration to support top of the license practice.

Integration of Faith and Learning Statement

I truly believe that speech-language pathology is a mission field. It is my intent in this class to encourage all students to become Christians. For, if we are Christians, we will be Christian professionals, Christian speech pathologists, Christian neighbors, etc.

Learning Outcomes

Relationship to ASHA standards:
ASHA upholds eight standards related to academic and clinical training as well as continuing education, acquisition, and maintenance of your CCCs. New standards became effective on January 1, 2020. The revised Standards are available in your departmental handbook and students are encouraged to review them. This course primarily contributes to evidence of knowledge and skills described in the standards listed below:

Council for Academic Accreditation (CAA) Standards:
3.1.1B Professional Practice Competencies: The content and opportunities in this course require each student to demonstrate the attributes and abilities of accountability, integrity, effective communication, evidence-based practice, and professional duty.

3.1.2B Foundations of Speech-Language Pathology Practice: The program must include content and opportunities to learn so that each student can demonstrate knowledge of the discipline of human communication sciences and disorders, basic human communication and swallowing processes including the appropriate biological, neurological, acoustic, psychological, developmental, linguistic, and cultural bases, ability to integrate information pertaining to normal and abnormal human development across the lifespan, and the nature of communication and swallowing processes.

3.1.3B Identification and prevention of speech, language, and swallowing disorders and differences. The program must include content and opportunities to learn so that each student can demonstrate knowledge of the principles and methods of identification of communication and swallowing disorders and differences, as well as principles and methods of prevention of communication and swallowing disorders.

3.1.4B Evaluation of Speech, Language, and Swallowing Disorders and Differences. The program must include content and opportunities to learn so that each student can demonstrate knowledge and skills in assessment across the lifespan for disorders and differences associated with articulation, fluency, voice/resonance, receptive/expressive language, hearing, swallowing, cognition, social aspects of communication and augmentative and alternative communication needs.

3.1.5B Intervention to Minimize the Effects of Changes in the Speech, Language, and Swallowing Mechanisms. The program must include content and opportunities to learn so that each student can demonstrate knowledge and skills in intervention for communication and swallowing differences with individuals across the lifespan to minimize the effect of those disorders and differences on the ability to participate as fully as possible in the environment.

3.1.6B General knowledge and skills applicable to professional practice. The program must include content and opportunities to learn so that each student acquires knowledge and skills in working with individuals with communication and swallowing disorders across the lifespan and by demonstration of

ethical conduct, integration and application of knowledge of the interdependence of speech, language, and hearing, engagement in contemporary and professional issues and advocacy, engagement in self-assessment over the duration of the program to improve effectiveness in the delivery of clinical services, clinical education and supervision, clinical counseling skills appropriate to the individual, family members, caregivers, and others involved in care, professionalism and professional behavior that is reflective of cultural and linguistic differences, interaction skills and interpersonal qualities including counseling and collaboration and the ability to work effectively as a member of an interprofessional team.

3.5B Scientific and Research Foundations of the Profession The program must include research and scholarship participation opportunities that are consistent with the mission and goals of the program.

Course Learning Objectives (CLOs)
Upon completion of this course, you will be able to:
●   Demonstrate the skills necessary to plan and execute an assessment of clients with communication and swallowing disorders at varying severity levels while under the direction of a certified SLP
●   Demonstrate the skills necessary to plan and implement the treatment of clients with communication and swallowing disorders at varying severity levels while under the direction of a certified SLP
●   Demonstrate the principles and methods of identifying and preventing communication swallowing disorders.

Grading and Assignment Details

Grading Information
Each assignment will be assigned an appropriate number of points. All aspects of the assignment will be considered in grading the assignment including promptness, professionalism, and responsibility. Attendance, class participation and presentation will also, be considered in the final grade. The student will be provided feedback during the duration of the course. This may be in the form of narrative information and/or component grades, and will be provided in Canvas' Gradebook. It is possible that supplemental feedback may also be provided via email. However, the intent of this feedback is to inform the student of how well expectations for these components have been met.

Component details may include, but are not limited to, the following: exams, mid-term, quizzes, current events, projects, research papers, presentations, and participation.

Participation in classwork/Attendance and participation at class meetings   100
Staffings   100
Collaborative session observation   100
Treatment Plan or Assignments   100
Prevention/Education Project (Lunch and Learn presentation)   100

Assignment average is worth 20% of final grade
Supervisor Final Assessment is work 80% of final grade

Grade schedule: **A** - 90%-100%
           B - 80%-89%

     C - 70%-79%
     D - 60%-69%
     F - less than 60%

Late work policy

All assignments must be completed to receive a passing grade in this course. To demonstrate the desired dispositions of the profession, the instructor requires that students submit work on time. All homework assignments are due at the beginning of class on the expected due date, regardless of attendance. The instructor considers assignments as late if submitted after the time/date noted in Canvas.

Students are encouraged to work ahead of deadlines. The deadline for any given assignment represents the date from which points will be taken off for being late. It is important that the posted deadlines for a given assignment are met. This represents the self-paced nature of online learning. Assignments turned in after the deadline will be charged a 25% per day late penalty. Therefore, no assignment may be turned in after four days have passed from the original deadline. As college students, you are held to a high standard. While this policy may seem harsh, what would happen if you missed a deadline at work (yet alone by four days)? No assignment will be accepted after the class ends.

There are exceptions to the rule above. If there is a problem and you are unable to meet a deadline, the onus is on you, the student, to communicate with the instructor in a timely fashion. If you are ill and cannot meet a deadline, you are responsible for contacting the professor before the deadline, not after it passes. After all, if you were too ill to go to work, you wouldn't call-in the day after you failed to show up to work. If you will be traveling for work, have an illness, family problems, a vacation scheduled, etc., please contact your instructor in advance. If an exception is granted, there must be an agreement between the instructor and the student on a mutually agreeable due date for the missed assignment(s).

Time Zone: Harding University is located in Searcy, AR, in the Central Standard time zone; therefore, the due dates and times will be based on Central Standard Time.

Course Assignment Details

● Clinical Practicum Lab: Providing therapy services is the primary objective of this class and lab. Clinical assignments will vary. The off-site clinical educator will provide a mid-term clinical evaluation and a final clinical evaluation utilizing the evaluation rubric on Calipso. Details of evaluation rubric will be given in class.

● Clock Hour Documentation: Complete documentation should be submitted using the Calispo software.

● Clinical Paperwork: Depending on your placement, clinical paperwork requirements will differ. Please refer to the assigned off-site supervisor for specific instructions.

● Each student is required to take advantage of any collaborative programming with other professionals and is required to observe at least one session of the following: special education classroom, regular education classroom, occupational therapy session, physical therapy session, recreational therapy session or any other session that your supervisor feels you would benefit from. The student is to write a short summary of the session.

● Students are required to attend scheduled class meetings and participate in planned activities/readings and assignments as assigned.

● Each student will complete a prevention and/or educational project. Details will be provided in class meetings.
● Each student will complete an oral staffing of a patient/client they are serving
● Each student will create an evidence-based treatment plan for a patient/client they are serving
Course Requirements - (must be completed to earn credit in this course):
● Attend their assigned practicum every scheduled day.
● Student clinicians are allowed 2 PTO (personal time off) days each semester to use for illness, professional conferences, personal engagements, inclement weather, etc.
● Any absences beyond the 2 PTO days must be made up at a time agreed upon by the externship director and off-site educator. If missed days are not made up students will not receive clinical hours or course credit.
● Should a student wish to utilize their PTO days, they must communicate to their off-site clinical educator and externship director as soon as possible.
● Proper medical documentation must be provided upon request.
● Student clinicians are expected to follow the established rules and guidelines specific to the assigned practicum sites. Any violation will result in a final grade lowered by one letter.
● All deadlines must be strictly adhered to. One letter upon each violation will lower clinic grades.
● All members of the Harding community are expected to maintain standards of modesty and decency in dress appropriate to the Christian lifestyle and consistent with professional employment expectations. For these reasons, students are expected to adhere to an established dress code.
● Additional standards of dress may be required by the assigned facility for which the student must adhere to
● Student clinicians must follow all policies and procedures found in the following sources:
● Harding University Graduate Student Handbook
● Harding University Communication Sciences and Disorders Handbook
● Clinic Manual
● Clinical hours must be logged in to Calipso every week by Friday at 6:00 PM

● **Failure to achieve at least a "B" in any clinical course will result in a revocation of the clock hours accrued during that semester and will not receive credit on KASA until all clinical courses are completed with a grade of "B" or higher. Students achieving a grade of "C" or below may achieve course credit for the class if a passing grade is achieved but must retake the course for the successful completion of the program.**

Attendance & Participation
Attendance: Student clinicians are expected to attend their assigned practicum every scheduled day. You are allowed 2 PTO (personal time off) days each semester to use for illness, professional conferences, personal engagements, inclement weather, etc. **Any** absences beyond the 2 PTO days must be made up at a time agreed upon by externship director and off-site supervisor. The attendance policy for the in-class portion of the couse is as follows: Students are allowed to miss one (1)

scheduled class meeting. Any additional class absences will result in your final letter grade being lowered by one letter grade per absence.

Attendance policy: Consistent and punctual attendance is expected at the graduate level. Due to the frequency of the meeting of this course one (1) absence is allowed. Absences may occur for illness, appointments, interviews, and travel; however, missed work will receive a score of zero and opportunities for alternative assignments will not be given. Students are responsible for all class content. Every absence beyond one will result in the final course grade being lowered by a letter. Exceptions to this policy will be rare and considered on a case-by-case basis. Students are allowed 2 absences from her/his clinical offsite practicum per semester. If more than two days are missed, the student must make up those days to receive credit for the course.

Participation: As the student, you are expected to be prepared for class (e.g., read material, analyzed spreadsheets) and to be an active contributor in the learning process.

Submitting Assignments
The instructor expects students to submit all assignments in Canvas. For text documents, students should use Microsoft Word or submit assignments as a .pdf. For video assignments, students should attempt to load them to Canvas, but Google Drive link is appropriate for larger files.

Technology Details
Technology Requirements
Harding University students, enrolled in online classes or should we be forced to an online-only situation, must have access to an appropriate digital device and a reliable Internet connection. A laptop or desktop is still the recommended device for online learning; the Canvas interface was optimized for desktop displays. Broadband connectivity is required, as many classes incorporate rich media content.

Hardware/Operating Systems
- A personal computer running Microsoft Windows 8 / 10 / or Apple Macintosh running OS X
- Camera/microphone/headphones (sometimes called peripherals)

To see which browsers are supported by Canvas, how to update your browser, and additional required components (e.g., Flash and Java) please visit Canvas. For mobile users, there is a Canvas app available from the Google Play Store or the Apple iTunes store. Because technology changes rapidly, the information contained within this requirement may change, and without advance notice.

Technical Support
For technical assistance from 8:00 a.m. - 5:00 p.m., M-F, please contact e-Learning Help Desk at
Phone: 501-279-5201
Email: elearning@harding.edu
Web: E-Learning Web Address
For Canvas assistance, search Canvas Guides

Technical Skills

The following foundational skills are expected of all students who access Canvas. This list represents a minimum expectation of your ability to function effectively in a technical environment.

1. Access Harding's Canvas and navigate course content
2. Written communication skills, email, attachments, uploading, and downloading capabilities
3. Online etiquette (netiquette), including privacy and security awareness
4. How to change browser/ refresh a page/ other basic computer tasks
5. Navigate the internet for scholarly research
6. Utilize basic software / app programs needed for word processing, data analysis, and presentations

Learning Management System

Canvas is the Learning Management System (LMS) used in this course. Canvas sends an email
confirmation to your Harding University email once an assignment is graded or an announcement is posted. Canvas can be accessed using [Harding's Canvas Login](). For additional information relating to Canvas, including tutorials, and supported web browsers, please visit [Harding's IST Canvas page]() or [Instructure Canvas Help Center.]()

Click here for [Instructure Canvas Accessibility]() and [Privacy Policies.]()

Policies and Procedures

University Policies

Drop and Add Dates

The official start date is January 13, 2025 and the last day to add this class is January 17, 2025. The course will end on May 9, 202 and the last day to drop is Aprip 23, 2025. Please refer to the University's if you have specific questions.

University Assessment

Harding University, since its charter in 1924, has been strongly committed to providing the vest resources and environment for the teaching-learning process. The board, administration, faculty, and staff are wholeheartedly committed to full compliance with all Criteria of Accreditation of the Higher Learning Commission as well as standards of many discipline-specific specialty accrediting agencies. The university values continuous, rigorous assessment at every level for its potential to improve student learning and achievement and for its centrality in fulfilling the stated mission of Harding. Thus, a comprehensive assessment program has been developed that includes both the academic units and the administrative and educational support units. Course-specific student learning outcomes contribute to student achievement of program-specific learning outcomes used to sequentially improve teaching and learning processes. Additionally, a holistic assessment of student achievement of university learning outcomes is coordinated by the University Director of Assessment used to spur continuous improvement of teaching and learning.

Students with Disabilities Accommodations

It is the policy for Harding University to accommodate students with disabilities, pursuant to federal and state law. Therefore, any student with a *documented disability* condition (e.g. physical, learning, or psychological) who needs to arrange reasonable accommodations, must contact the instructor and

the Office of Disability Services and Educational Access at the *beginning* of each semester. If the diagnosis of the disability occurs during the academic year, the student must self-identify with the Director of Disability Services and Educational Access *ass soon as possible* in order to put academic accommodations in place for the remainder of the semester.

The Office of Disability Services and Educational Access is located in Room 239 in the Student Center on the Harding University Searcy campus. Since some graduate courses are taught at different times and students will not have access to the Office of Disability Services and Educational Access located on the Searcy campus, the student must self-identify with the instructor of the course and submit documentation by fax (501-279-5702) or mail (915 E. Market Ave., Box 12268, Searcy, AR 72149-5615) to the Office of Disability Services and Educational Access on the Searcy campus. The necessary forms are available at https://www.harding.edu/student-life/disabilityservices. Upon receiving the appropriate documentation approved by ADA guidelines, academic accommodations may be set up by the instructor via a telephone conference with the Director of Disability Services and Educational Access. If you have questions, please contact the Office of Disability Services and Educational Access at DisabilityServices@harding.edu or (501)279-4019.

Code of Academic Conduct
Students of Harding University are expected to be honorable and to observe standards of academic conduct appropriate to a community of Christian scholars. Harding University expects from its students a higher standard of conduct than the minimum required to avoid discipline. Harding expects its students to conduct themselves as responsible citizens in a Christian community. Enrollment at the University is viewed as a privilege that brings the attendant responsibilities and accountability. In order to encourage Christian living and growth, the University administers a student Code of Conduct. This code is provided to every student upon enrollment. Upon registration to the University, students acknowledge and agree to abide by this code. Harding University reserves the right to refuse admission or dismiss students whose lifestyle is not consistent with the Christian principles for which Harding stands; and when the general welfare of the institution requires such action. Students suspended for disciplinary reasons during a semester may receive a grade of "F" in all courses for that semester. Please visit the appropriate Harding University Student Handbook (undergraduate or graduate/professional) for further details.

Academic Integrity Policy
Honesty and integrity are characteristics that should describe each one of us as servants of Jesus Christ. As your instructor, I pledge that I will strive for honesty and integrity in how I handle the content of this course and in how I interact with each of you. I ask that you join me in pledging to do the same.

Academic dishonesty will result in penalties up to and including dismissal from the class with a failing grade and will be reported to the Director of Academic Affairs. All instances of dishonesty will be handled according to the procedures delineated in the Harding University catalog.

Course Recordings
Canvas content and class recordings (e.g., Echo360) are protected by copyright. Without written permission from the instructor, content (written, audio, video) may not be downloaded or shared with

anyone. Most content and recordings will indicate copyright by the symbol ©. However, a symbol is not required to protect copyrights, so unless you have permission to download or share recordings or content, you should not do so. Doing so violates Academic Integrity Policies and may result in disciplinary actions.

Referencing Information
As the accepted writing style of business, psychology, education, and social science programs across the globe, the American Psychological Association publication format (otherwise known as APA Style) is the required writing style for this course. Learning to conduct scholarly research is a natural part of academic work and will help you succeed at Harding University. Conducting scholarly, professional and industry research is required for this course.

If a source is questionable, e.g., Wikipedia, other wikis, ask.com, answers.yahoo.com, etc., please contact your professor for clarity and permission before using a source that falls outside the scope of traditional academic standards. It is also important that you show how these references assisted your academic work; so make sure you reference your sources in every assignment you submit, no matter how mundane the assignment may be. Failure to properly and completely cite your sources may constitute plagiarism or cheating, as delineated in the Academic Code of Conduct. Bottom line, remember these two simple rules: 1) give credit where credit is due, and 2) if it isn't your words, ideas or thoughts, it is someone else's and needs to be cited.
● [APA Resources](#)
● [Purdue Online Writing Lab](#)

The Harding University Writing Center is also available to provide help with planning, writing, organizing, or revising an essay as well as with using MLA, Chicago, or APA formats. You can schedule an appointment with the Writing Center at harding.mywconline.com or ask questions via email at HardingUniversityWritingCenter@gmail.com.

Generative AI
Generative AI tools are prohibited for any assigned coursework unless specifically authorized by the professor during the course. Utilizing AI tools in this course without permission constitutes a breach of Harding's Academic Integrity Policy. Regarding the use of AI in a clinical practicum setting, this should be discussed with your supervisor and must comply with facility regulations.

Student Declaration
Submitting an electronic document at Harding University constitutes an agreement with the following declaration:
●   I affirm that the work submitted is of my own accord, is original, and contains the necessary and appropriate citations, where the work is of another source.
●   I affirm that this assignment has not been previously submitted in any form.
●   When submitting assignments to Turnitin, I acknowledge and adhere to its disclaimer Statements.
●   To uphold Harding University's Academic Integrity Covenant

Academic Grievance Policy
If a student believes that he or she has reason to question the decision of a faculty member with regard to the final grade received in a course or the denial of academic progression, a procedure has been established to resolve the grievance.
The student must initiate the written Academic Grievance Appeal within five business days after notification of the final grade in Pipeline or notification of denial of academic progression. In cases of both course grade and academic progression appeals, students are encouraged to first engage the involved faculty member in a good faith discussion (in person or via telephone or email) as the first step in resolving any concerns. If resolution is not achieved, a student may submit a written academic grievance by following [the policy set forth in the Harding University catalog](). All students should be familiar with this policy.

Time Management Expectations
For every course credit hour, the typical student should expect to spend at least three clock hours per week of concentrated attention on course-related work, including but not limited to time attending class, as well as out-of-class time spent reading, problem-solving, reviewing, organizing notes, preparing for upcoming quizzes/exams, developing and completing projects, and other activities that enhance learning. Thus, for a three-hour course, a typical student should expect to spend at least nine hours per week dedicated to the course.

Dress Code
All members of the Harding community must dress with modesty and decency appropriate to the Christian lifestyle and consistent with professional employment standards. For these reasons, students are expected to adhere to a dress code described in the Student Handbook, wich faculty, staff, and administration will enforce.

Distance Education
For any element of a course conducted via teleconference (Zoom, GoogleMeet, etc.) the student must turn on their camera. Student faces must be visible but the backgrounds can be blurred.

Course Policies

Course Academic Conduct
All acts of dishonesty in any academic work constitue academic misconduct. As a student of Harding University, you should avoid all cases that will be constructed as academic misconduct. This includes, but is not necessarily limited to, the following:
1.   *Cheating*: Use or attempted use of unauthorized materials, information or study aids in any academic exercise.
2. *Plagiarism*: Representing the words, ideas or data of another as your own in any academic exercise.
3. *Fabrication*: Falsification or unauthorized invention of any information or citation in an academic exercise.
4. *Aiding and Abetting Academic Dishonesty*: Intentionally helping or attempting to help another student commit an act of academic dishonesty.

5. *Conduct unbecoming a professional while participating in a practicum, internship, field experience, or any similar academic experience*: Conduct unbecoming a professional includes, but is not limited to, standards of conduct stated in the general Harding University catalog as well as standards and codes of conduct associated with professional organizations related to the student's academic discipline.

6. *Respect*: Students are expected to respect other classmate's opinions and ideas at all times. Since students cannot see body language and other non-verbal cues, it is essential that comments be worded carefully and refrain from such things as sarcasm, which can be taken negatively in the online world. Read posts for content and then read posts for context. If the message can be taken negatively in any way, the suggestion is to re-word the post until you are sure that it will not be taken defensively. Another key issue is to refrain from certain discussions that evoke strong reaction. This may include such things as:

- Stereotypes of any nature, whether it be profession or class of people
- Politics

Canvas or Internet Outage Policy
As a (potential online) learner, you must be able to manage technical difficulties such as power outages, connection problems, and other technical issues. Technology will sometimes fail. For this reason, it is advisable to complete your assigned work prior to the due date.

Instructor
If your instructor experiences a power outage, Internet service outage, LMS (Canvas), or other technical issues that significantly affect the timing of distributing online assignments, grading assignments, or significantly interfere with communicating with students, adjustments to due dates will be made.

Student
If you experience a power outage, Internet service outage, LMS (Canvas) or other technical issues, nonetheless you are held responsible for completing your assigned work in a timely manner. Harding University is not responsible for the student's access to a working computer or reliable Internet service. Internet outages or having computer issues is not an excuse for late work. A backup plan for reliable Internet service and working computers is prudent.

Testing Issues
If you experience issues with an Internet connection, power outage, computer, or LMS (Canvas) and are unable to complete or submit a test, do not panic. Your first step is to contact me as your instructor and I will provide you will instructions on how to proceed. You may also report a problem to the E-learning help desk (501-279-5201). Response time is dependent on the time of day. The E-learning help desk is manned Monday through Fridays from 8:00 am – 5:00 pm.

Inclement Weather
If inclement weather prohibits your participation in any element of this course, prompt communication with me is expected. Your personal safety is my primary concern. We will handle any instances that arise on a case-by-case basis.

Academic Support Services
Harding offers a wide variety of academic support services. While this list is not all-

inclusive, the following links may be useful to students (some services may not be applicable for graduate or professional students):
● Library
● Testing
● Tutoring
● Writing Center

Student Support Services
Harding offers a wide variety of student support services. While this list is not all-inclusive, the following links may be useful to students (some services may not be applicable for graduate or professional students):

● Advising   ● Counseling
● Registration   ● Student Life
● Financial Aid
● Career Services

Changes to Syllabus Notice
The instructor reserves the right to modify and update any part of the syllabus where necessary. You can expect that these changes will be for your perceived benefit and will be communicated in Canvas. It is your responsibility to stay up to date with any changes communicated by the professor.

Schedule

Date of Class Meetings	Topic	Readings/ Assignment Due	Activities
January 14, 2025 FIRST MEETING Swaid 203	Introduction	• Clinic manual • Syllabus • Schedule	
January 15, 2024	First Day at Off-Site		
January 23, 2025 @3:45	First week check-in	Supervisory Needs Assessment Resume Q and A	
January 30,2025	Pediatrics Plus	Sarah Marsh	
February 6,2024	TBD/ Staffing Discussions	See Canvas Module	Oral staffing of client
February 8, 2025	Upward Bound	Mandatory Saturday, February 24, 2024	
February 13, 2025	Learning Theory and Normal Development	See Canvas Module	
February 20-22, 2025	ArkSHA	Required Attendance	
March 6, 2025	**Prevention & Education**	**I will assign these early in the semester. Some will present to PT and some Lunch and Learn**	Oral Presentations
March 6, 2025	Midterm	Midterm Grades Due	
March 13, 2025	TBD		
Spring Break March 24-30, 2025	Spring Break	Site Specific	
March 23, 2024	TBD		
Dates TBD	Speech Sound Disorders	**Online readings and Quiz on Canvas**	
March 20, 2024	Nathan Green	**Simmons Bank Representative**	Phonetics Review
April 3,2025	Professional behavior	See Canvas Module	
April 10, 2025	Mock Interviews	**Mock Interviews in Class**	
April 24, 2025	Final Concerns Wrap Up	• **Discussion and Recap of Clinical Experience** **DUE: Final Evaluation, Clock hours entered and approved, supervisor evaluation** **Due**	
April 25, 2025	**LAST DAY OF OFFSITE**		
April 29, 2025	**Exit Survey**	**Details TBA**	

April 25, 2024 Exit Survey	All Graduating students for Spring, Summer, or Fall	Location will be announced. Date subject to change	

** These dates are subject to change.