



**GRADUATE STUDIES
IN EDUCATION**

Office use only: _____
Online Application Completed

Petition for Graduation (Step 1)

The completion of this form is **1 of 2 steps required** to complete your graduation process. Each piece of information requested on this form is necessary to finalize your record in your final semester. **Please pay careful attention and complete each question.** (Return to: graded@harding.edu.)

I plan to walk at graduation.
____ Yes ____ No

Graduation Semester/Year: Fall 20____ Spring 20____ Summer 20____

Name:		H # (or SSN):	
Mailing Address: <i>(Current Mailing Address Please)</i>	Home Phone:		
	Cell Phone:		
Harding E-mail:	@harding.edu	Other E-mail:	
Hometown:	Please list your hometown—where you grew up, where you live now—your choice. This information will be listed in the publication available at the commencement ceremony.		

Please check the degree you are working towards.

<input type="checkbox"/> Ed.D. (Doctor of Education) – Educational Leadership <input type="checkbox"/> Ed.S. (Educational Specialist) ____ Educational Leadership ____ Clinical Mental Health Counseling <input type="checkbox"/> M.S./Ed.S. – Clinical Mental Health Counseling <i>If you are receiving the dual degree, you must apply online for <u>both</u> M.S. <u>and</u> Ed.S.</i>	<input type="checkbox"/> M.A. (Master of Arts) – Excellence in Teaching <input type="checkbox"/> M.A.T. (Master of Arts in Teaching) ____ Elementary ____ Middle Level Licensure ____ Secondary Licensure ____ B-K Integrated w/SPED B-K ____ SPED K-12	<input type="checkbox"/> M.Ed. (Master of Education) ____ (major) <input type="checkbox"/> M.S. (Master of Science) ____ Marriage & Family Therapy ____ Professional School Counseling <input type="checkbox"/> M.S.E. (Master of Science in Education) ____ (major)
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Online Graduation Application (Step 2)

To complete this step of graduation requirements, go to **Pipeline**; click on **Student**; then, **Student Records**; and choose **Graduation Application**. Follow the prompts for the application for graduation and submit. When this item is received in the Registrar's Office, the Business Office will be notified and your graduation fee will be applied to your account.

NOTE: If the Online Graduation Application is not completed by the semester deadline, a \$50.00 late fee will be applied to your account. Please note the **Registrar's deadline** for your graduation semester:

- ❖ Fall – October 1st
- ❖ Spring – March 1st
- ❖ Summer – June 20th

I understand it is my responsibility to make certain all degree requirements for graduation have been met. I understand that the degree will not be awarded until all requirements are complete and grades have been received – even if I walk and am listed in the program.

Candidate
Signature: _____ Date: _____